

Waconda Unified School District #272
708 Locust, PO Box 326
Cawker City, KS 67430
Telephone 785-781-4328 --- FAX 785-781-4318

Classified Staff Application

If the applicant is selected and accepts the position in one of our schools, the information given within becomes part of the employee's personnel file. Therefore, be sure that all information is accurate, complete and legible. You may include a resume with this application. Upon employment, a satisfactory physical examination will be required.

Section A—All Applicants Must Complete

Date: _____

Name: _____ Telephone: _____

Address: _____

E-mail: _____

Position sought: _____

Former Employers Name & Telephone (Begin with most recent)	Date Employed	Type of Work	Salary	Reason for Leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please provide educational information that you feel is applicable to the position(s) for which you are applying. In considering educational experience include high school, vocational/technical school as well as college. Please include name and address of the school(s) and the date of your attendance and/or graduation.

Section B—Food Service

Types of work you are willing to perform:

- { Cook's helper
- { Baking
- { Dishwashing
- { Cleaning duties

Explain which you are best qualified-- _____

What type of assignment will you accept:

_____ Full time _____ Part time _____ Either

Section C—Clerical

Bookkeeping training/experience: { Yes { No

If yes, please explain: _____

Computer training/experience: { Yes { No

If yes, please explain: _____

Public relations training/experience: { Yes { No

If yes, please explain: _____

Section D—Paraprofessional Aide

Past experience with children (scouts, camp, church, etc.). Explain: _____

Past experience working as a "team member". Explain: _____

Section E—Bus Driver

Has your license ever been suspended/revoked? { Yes { No

If yes, give details (reason, year, state, etc.): _____

Have you ever had an accident resulting in death or serious injury? { Yes { No

If yes, give details: _____

Do you have any pending criminal or moving traffic violations? { Yes { No

If yes, give details: _____

Have you ever plead guilty or been convicted of a felony? { Yes { No

If yes, give details: _____

List driving experience including license number: _____

Section F—Custodian

List equipment you can operate: _____

Do you have any pending criminal or moving traffic violations? { Yes { No

If yes, give details: _____

Have you ever plead guilty or been convicted of a felony? { Yes { No

If yes, give details: _____

Applicant hereby waive his/her right to confidentiality with regard to his/her work record or criminal record and consents to and authorizes the release of information from former employers and/or law enforcement personnel under this application.

Signature of applicant _____ Date _____

Please return this application to:

Waconda USD #272
PO Box 326
Cawker City, KS 67430