



**CURRENT JOB POSITIONS OPEN  
FOR THE 2018-19 SCHOOL YEAR**

**Part Time Special Education Transportation Aide  
(Approx 2 ½ hrs per day Beloit route am & pm)**

Contact the district office for more details 785-781-4328

Applications available on the district website: [www.usd272.org](http://www.usd272.org)

**Waconda Unified School District #272**  
**708 Locust, PO Box 326**  
**Cawker City, KS 67430**  
**Telephone 785-781-4328 --- FAX 785-781-4318**

**Classified Staff Application**

If the applicant is selected and accepts the position in one of our schools, the information given within becomes part of the employee's personnel file. Therefore, be sure that all information is accurate, complete and legible. You may include a resume with this application. Upon employment, a satisfactory physical examination will be required.

**Section A—All Applicants Must Complete**

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Position sought: \_\_\_\_\_

Former Employers Name & Telephone Date Employed Type of Work Salary Reason for Leaving  
(Begin with most recent)

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please provide educational information that you feel is applicable to the position(s) for which you are applying. In considering educational experience include high school, vocational/technical school as well as college. Please include name and address of the school(s) and the date of your attendance and/or graduation.

---

---

---

---

---

---

---

**Section B—Food Service**

Types of work you are willing to perform:

- Cook's helper
- Baking
- Dishwashing
- Cleaning duties

Explain which you are best qualified-- \_\_\_\_\_

---

---

---

What type of assignment will you accept:

\_\_\_\_\_ Full time \_\_\_\_\_ Part time \_\_\_\_\_ Either

## Section C—Clerical

Bookkeeping training/experience:  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Computer training/experience:  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Public relations training/experience:  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

## Section D—Paraprofessional Aide

Past experience with children (scouts, camp, church, etc.). Explain: \_\_\_\_\_

\_\_\_\_\_

Past experience working as a “team member”. Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Section E – Bus Driver** Has your license ever been suspended/revoked?  Yes  No If yes, give details (reason, year, state, etc.): \_\_\_\_\_

\_\_\_\_\_

Have you ever had an accident resulting in death or serious injury?  Yes  No

If yes, give details: \_\_\_\_\_

\_\_\_\_\_

Do you have any pending criminal or moving traffic violations?  Yes  No

If yes, give details: \_\_\_\_\_

Have you ever plead guilty or been convicted of a felony?  Yes  No

If yes, give details: \_\_\_\_\_

\_\_\_\_\_

List driving experience including license number: \_\_\_\_\_

\_\_\_\_\_

## **Section F—Custodian**

List equipment you can operate: \_\_\_\_\_

\_\_\_\_\_

Do you have any pending criminal or moving traffic violations?  Yes  No

If yes, give details: \_\_\_\_\_

\_\_\_\_\_

Have you ever plead guilty or been convicted of a felony?  Yes  No

If yes, give details: \_\_\_\_\_

---

Applicant hereby waive his/her right to confidentiality with regard to his/her work record or criminal record and consents to and authorizes the release of information from former employers and/or law enforcement personnel under this application.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Please return this application to:  
Waconda USD #272  
PO Box 326  
Cawker City, KS 67430

**An Equal Employment/Educational Opportunity Agency**